

Message Text

UNCLASSIFIED

PAGE 01 OECD P 20036 011821Z

15

ACTION DRC-01

INFO OCT-01 EUR-12 ISO-00 L-03 OMB-01 /018 W

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R 011813Z AUG 75

FM USMISSION OECD PARIS

TO SECSTATE WASH DC 8159

UNCLAS OECD PARIS 20036

E.O. 11652: N/A

TAGS: AINF, OGEN, OECD

SUBJECT: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

REF: A) STA TE 172353; B) STATE 179745

1. THE FOLLOWING IS A DESCRIPTION OF THE RECORDS SYSTEM
AT USOECD RETRIEVABLE BY NAME AND SUBJECT TO PROVISIONS
OF PRIVACY ACT:

A. NAME OF RECORD: PERSONNEL CLEARANCES FOR OECD
EMPLOYMENT.

P. CATEGORY OF INDIVIDUAL: U.S. CITIZENS WHO ARE BEING
CONSIDERED FOR EMPLOYMENT BY THE OECD.

C. CATEGORY OF INFORMATION: BIO-DATA AND TYPE OF
APPLICANT.

D. AUTHORITY: EXECUTIVE ORDER 10422

E. ROUTINE USES: USED BY DEPARTMENT OF STATE AND CIVIL
SERVICE COMMISSION.

F. RECORD MANAGEMENT POLICY AND PRACTICE: RECORDS ARE
MAINTAINED IN ALPHABETIC ORDER IN FILE FOLDERS. ONLY
CLEARED AMERICAN AND LOCAL EMPLOYEE HAVE ACCESS TO THE
FOLDERS WHICH ARE LOCATED IN SAFE THAT IS LOCKED DURING
NON-DUTY HOURS. RECORDS ARE NORMALLY MAINTAINED FOR
THREE YEARS.

G. SYSTEM MANAGER: ADMINISTRATIVE OFFICER

H. SOURCES: RECORDS CONTAIN INFORMATION SUPPLIED BY THE
OECD SECRETARIAT.

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 01 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975OECDP20036
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D750267-0125
From: OECD PARIS
Handling Restrictions: n/a
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Legacy Key: link1975/newtext/t19750890/aaaadbto.tel
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Margaret P. Grafeld
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